

# **Brockhampton Primary School Charging and Remissions Policy**

<b>Policy Adopted</b>	<b>February 2020</b>
<b>Minutes Reference</b>	
<b>Date of Next Review</b>	<b>February 2021</b>

**Signature of Chair of I.A.B.:**

The legal framework relating to charging voluntary contributions and remissions is set out in sections 449 to 462 of the Education Act 1996. The basic principle governing the making of charges is that no charge shall be made for the provision of education to a registered pupil at a maintained school during school hours.

### **Voluntary Contributions**

The I.A.B. of Brockhampton Primary School may request voluntary contributions 'for the benefit of the school or any school activities'. These voluntary contributions will be sought for:

- Transport to off-site, after school sports activities i.e. tournaments etc;
- Transport to swimming pool costs;
- Day trips to museums, theatres;
- Activities additional to the basic national curriculum.

There is no obligation on parents to make a contribution and pupils will not be treated differently according to whether or not their parents are able to make a voluntary contribution. School fund may be used to supplement voluntary contributions where there is a short fall in costs.

### **Residential trips**

The full cost of a residential trip may be charged to parents. The board and lodging charge should reflect the cost of board and lodging and should be agreed with the pupil's parents prior to the trip. Individual payment arrangements can be made at the discretion of the Head Teacher.

### **Non-Residential trips**

Staff can ask for a voluntary contribution as a means of covering the cost of such a trip.

### **Music Tuition**

The general prohibition against charging for education provided during school hours does not apply to music tuition where this is provided either individually or to a group unless:

- the tuition is required as part of a syllabus for a prescribed public examination;
- provided as part of the duty to implement the National Curriculum
- to provide religious education as part of the basic curriculum.

Outside school hours, a charge may be made unless the tuition is provided as part of a syllabus for a prescribed public examination which is a syllabus for which the pupil is being prepared at the school. Very able children may be financially supported by school fund after discussion with the I.A.B.

### **Leasing charges**

Leasing charges can only be made for instruments, sheet music, etc. in respect of music tuition for which charges can be made. Otherwise they should be provided free of charge as being incidental to music tuition for which no charge is made.

### **Swimming**

No charge may be made for swimming under the provisions of the Education act 1996 if the activity takes place within school hours. However, the school may seek voluntary contributions for this and other activities.