



Only My Best



Prospectus

2023/24



Welcome to Brockhampton Primary School

At Brockhampton we are committed to working together to put children at the heart of everything we do. We strive to ensure all our children receive the high quality education they deserve and enable them to achieve their full potential.

We know it is both our duty and privilege to provide for our children as if they were our own and in so doing, build a firm foundation for the rest of their lives.

We value all of the children's interests and incorporate them in our planning. Our dynamic teaching methods and aspirational ethos ignite in our children a lifelong zest for learning; building high self esteem and a strong determination to succeed. We continually encourage our children to explore, invent and create. By steering their natural curiosity we create children who are confident, bold and excited to be challenged.



Children have just one childhood; we believe their primary school experience should be magical and wondrous, filled with inspirational and unforgettable learning experiences.

Brockhampton and the outdoors

Our idyllic rural surroundings mean every opportunity to explore the outdoors is utilised. Our 2 designated Forest school areas offer a magical world of discovery. Here children learn first hand about the riches of the natural environment whilst developing important life skills such as team work, problem solving and resilience.



Within our beautiful and extensive grounds the children also enjoy; our unique crooked village, walks on the Bromyard Downs, exploring our woods, using the outdoor classroom and playing in the early years outdoor area.

We believe children can be more motivated and engaged by learning in this way. We believe the outdoors provides abundant opportunities to develop essential "soft" skills such as resilience, confidence, resourcefulness, problem-solving, independence and teamwork, and can have a positive impact on children's physical and mental well-being.



We are very proud of our school and its heritage as part of the Brockhampton Estate, which is owned and run by the National Trust, and we collaborate with them in our shared goal of encouraging children and families to enjoy the benefits of being in, and learning through, the outdoors.

	Autumn term 2023	Spring term 2024	Summer term 2024
Term starts	Monday 4 September	Monday 8 January	Monday 8 April
Half term	Monday 30 October - Friday 3 November	Monday 12 February - Friday 16 February	Monday 27 May - Friday 31 May
Term ends	Friday 22 December	Friday 22 March	Monday 22 July

Term Dates 2022-2023

Good Friday: 29 March 2024

Easter Monday: 1 April 2024

May Day: 6 May 2024

Spring bank holiday: 27 May 2024

<https://www.herefordshire.gov.uk/schools-education/school-term-holiday-dates>

The School is being used as a Polling Station 2nd May and will therefore be closed.

NB-There are additional INSET days throughout the year. These are as follows:

Monday 4th September 2023

Tuesday 5th September 2023

Monday 6th November 2023

Friday 22nd December 2023

Monday 8th January 2024

Monday 8th April 2024

Monday 22nd July 2024



Your child's first full day

- The children will be welcomed onto the playground by a member of staff.
- They will then go into the Classroom
- More details of the Start of the Day will be communicated to you once we have an update on guidelines for Schools in September. Please continue to look on the website and school's Facebook page for further details.



Uniform

Your child will need to be in uniform for their first day– please see this pack for information on what is required. The uniform section of the school website (see www.brockhamptonprimaryschool/Parents/Uniform) also details the Do's and Don't's that we encourage,.

Please label all uniform including footwear!!! NB Any unlabelled clothing may be labelled by a member of staff to help prevent loss or clothes being mixed up

What your child needs to bring on their first full day

- Administration form (if you have not returned this already)
- Water bottle with their name on
- A lunch box if they have not ordered lunch from Black Pepper Lunches (details of how to do this are in the pack)
- Coat (named)
- Labelled wellington boots - to be left at school
- Book bag or Rucksack
- Spare change of clothes

The children have individual pegs to put their belongings on, but space is limited, so please do not allow your child to bring unnecessary items as we struggle to store these and they may become lost.

The School Day

- Our school day starts at 8.40am and finishes at 3:10pm. If you are late to pick up and do not let the office know, your child will be put into after school club and you will be charged.
- Children will come into school after lining up on the playground. The Class Teacher or a member of Staff will welcome them into the classroom.
- If your child is late for school, please bring him/her to the main entrance by the office. Where they will be brought into the classroom by a member of the office staff.
- Snack 's are permitted at break time. If you would like your child to have milk whilst at school, this is provided by Cool Milk. To order milk, please visit their website www.coolmilk.com. NB Milk is free for your child until their 5th birthday. If your child would prefer, water is always available.. We encourage all children to have a water bottle in school. These are available from the school via our online cashless system, Parentpay.



The School Day

...continued

- All children from Reception up to (and including) Year 2 are entitled to a free hot meal under the Universal Infant Free School Meals scheme. If you would like your child to have a hot dinner, these can be ordered online at www.blackpepperlunches.com. Our hot meals are prepared offsite so must be ordered in advance. You can order lunches half termly or weekly. If you wish, you may send a healthy packed lunch for your child. You are welcome to alternate between hot meals and packed lunches as you wish, provided that any hot meals are ordered in advance.



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- The school day finishes at 3:10pm. Please collect your child from the front or side gate of the school, your child's teacher will be able to advise which gate you will need. Please let the school know as early as possible if someone different is collecting your child. They will need to bring ID with them which will be checked by the School Staff.

Attendance

For all of our children to achieve their full learning potential they need a high level of attendance. Please help us to maximize your child's potential by ensuring that if your child has only a minor cold or is feeling a little unwell that they still attend school. As parents you have a legal and moral obligation to ensure that your child attends school. In extreme cases if you fail to do so legal enforcement action can be taken against you, which could ultimately result in you being prosecuted.

Attendance patterns established at primary age set children up for their time in education and any breaks to this can instill poor habits and lead to issues with truancy as they get older.

If your child is absent from school please telephone 01885 483238 before 9.30am or email office@brockhampton.hereford.sch.uk to inform the school and give a reason for absence. If your child is ill and has been vomiting or has diarrhea, they must remain at home for 48hrs after the last incident.

Some interesting things to think about ...

Late To School

Like absence, a child who is late for school will lose an opportunity to learn.

Lost Minutes = Lost Learning

If your Child's Attendance is 90% they may think this is good, however it means he/she is absent for the equivalent of 1 half day every week:

Mon	Tue	Wed	Thur	Fri
/	/		/	/

↑
Absent

Minutes Late per Day	Equivalent amount of school days lost per year
5 Minutes	3 Days
10 Minutes	6 Days
15 Minutes	10 Days
30 Minutes	19 Days

Holidays during Term Time

We are not permitted to authorise any holidays during Term Time unless for exceptional circumstances. These can only be authorised by the Head Teacher. Please notify the office by phone/email and a request will be made to the Head.

Uniform

Below you will find a list of all the uniform your child will require during their time at Brockhampton. If you would like any further information, please do not hesitate to speak to the school office.

Our branded school uniform can be purchased directly through the website below

<http://www.mandsyourschooluniform.com/staffordshire-worcestershire/>

BOYS UNIFORM	GIRLS UNIFORM
Grey trousers/shorts	Grey trousers/skirts/pinafores/Red Gingham Dress
White shirt (White Polo Shirt—Reception class only)	White shirt (White Polo Shirt—Reception class only)
Red sweatshirt (school logo not essential)	Red sweatshirt/cardigan (logo not essential)
Grey/black socks	Grey/black/white socks or Grey/Red tights
Black school shoes	Black school shoes
School tie (available from Marks and Spencer)	School tie (available from Marks and Spencer)
School fleece (optional)	School fleece (optional)



BOYS PE UNIFORM Reception, Y1, Y2, Y3, Y4, Y5, Y6	GIRLS PE UNIFORM Reception, Y1, Y2, Y3, Y4, Y5, Y6
Black shorts	Black shorts/cycling shorts
Black joggers (optional)	Black joggers (optional)
School fleece (optional)	School fleece (optional)
Red T- shirt /polo shirt (logo not essential)	Red T- shirt /polo shirt (logo not essential)
Trainers (Summer months)	Trainers (Summer months)
Black PE Pumps	Black PE Pumps
White socks	White socks
EXTRAS	EXTRAS
Wellingtons for Forest School to be kept in school	Wellingtons for Forest School to be kept in school
Suitable spare clothes to be kept in school	Suitable spare clothes to be kept in school
Red sports bag with logo	Red sports bag with logo
Drinks bottle	Drinks bottle
Red fleece with logo (optional)	Red fleece with logo (optional)
Red book bag with school logo (optional)	Red book bag with school logo (optional)

Please do not provide your child with large rucksacks as we struggle to store these.

Educational Visits

Most classes plan visits or visitors to the school to help the children understand more about their lessons. Visits and visitors are very important as they broaden the children's knowledge of the world but they do cost money. We aim to provide activities to take place at minimum cost to parents and the school. Some costs cannot be met by the school alone and parents are therefore asked to make a contribution for visits or visitors that take place during the normal school day. The school makes no profit whatsoever out of trips. If insufficient funds are gathered from parents it may be necessary to cancel trips.



Medicines



As a general rule no medicines are accepted in school. Special provision is made for asthmatic, epileptic or diabetic children.

If a child is unwell, arrangements may have to be made for him/her to be sent home. In the event of an emergency every attempt will be made to contact parents. **Please ensure that the school has full details of how you or some other responsible person can be contacted in the event of any such emergency or illness.**

Where a pupil is on a course of medication prescribed by a doctor, the medication must be handed in by the parent to the school office and the necessary parental authorisation forms completed. Please note, however, that only medicines that are required to be taken **FOUR** times a day will be accepted. Medicines that need to be administered three times a day can be given before and after school and again at bedtime.

Safeguarding

As a school, our prime concern must be to ensure that safety and well being of the child. At Brockhampton Primary we believe that our children have a right to be protected. Anyone working or helping voluntarily at Brockhampton Primary School must have a full DBS check and be trained in Safeguarding.



**BROCKHAMPTON
WRAP AROUND CARE**

We promote the Early Years Foundation Stage (2014) and the principles of Every Child Matters (2003). Our belief is that every child is entitled to the best start in life – this involves staying safe, being healthy, forming positive relationships and being able to enjoy and achieve. Children in our care will be supported to meet these aims through child initiated activities, enabling them to build their independence and develop inter-social skills.

Breakfast Club

We offer a calm start to the day where we provide breakfast, such as cereal, toast, juices and milk. The children are provided with independent play opportunities which allow them to develop and master the essential social skills that every child needs. Breakfast Club runs from 7:45am - 8:30am and costs £4 (without Breakfast), £5 (with Breakfast). Please note no bookings are required, you will be billed in arrears through Parentpay.



After School Club

After School Club provides a fun range of activities using our outdoor space as much as possible. A light snack is provided and the occasional toasted marshmallow in our Forest School area! The club runs from 3:10pm –5:15pm and costs from £5.50 for 1hour. Please note that booking through Parentpay prior to 12 midday is required to secure a place that day. As this club runs outside of typical school hours, we also require consent forms to be completed before you are able to book this service. For further details and forms please visit the school website, Parents/Wrap around care.



Holiday Club

Our Holiday Club is run at various points through the year, during academic holiday periods, and is lead by our fully qualified Forest School Practitioner, Miss Disley. Details of future events will be posted on our Facebook and School website, but if you are interested in booking on to any of these events, please call the office 01885 483238.





School Ethos

We passionately believe in and deliver a creative curriculum which builds children's social and emotional resilience, draws upon the latest research in brain development and recognises the importance of strong relationships with parents, families and teachers.

To fulfil our aim of creating successful children who engage better in their learning and gain skills for future successes in society we have adopted a wonderful approach known as Thrive.

Through our Thrive approach of using the latest research into brain development we know that the brain has incredible plasticity. This means that new pathways can be developed in a child's brain! Our skill as Thrive practitioners is to help the child to develop new pathways where they are needed most by using skilled assessment around six Thrive Developmental Strands.

Our Thrive co-ordinator and Thrive practitioners have undergone rigorous training to ensure they are fully equipped to work with the wider staff team to deliver breathtakingly simple and effective strategies and activities which support the development of each unique child. These tried and tested strategies and activities are individualised for children and their families to provide unique experiences, which done repeatedly with a familiar adult do many things including:

- developing a child's strong sense of self-worth
- supporting a child's growing capacity to make sense of the world
- Supporting the development of neuronal pathways in the brain that positively contribute to healthy stress management systems
- enabling a child to be able to think whilst having strong feelings
- building a child's ability to be able to make choices about their behaviour
- building a child's capacity to self-soothe and understand their emotions.

Governing Body

The Governing Body (Interim Academy Board– IAB) plays a key role in helping oversee the strategic direction of the school and works in partnership with the Head Teacher and Senior Management Team.

The IAB has three main roles:

Strategic

The IAB sets the general direction of the school, looking at how it should best develop and improve. This is done by reviewing and agreeing policies, setting targets and priorities and monitoring and reviewing aims and objectives. Strategic thinking is not always linked with the curriculum and it does not mean just responding to weakness.

Critical Friend

The IAB works with the Head Teacher and creates a clear understanding of the challenges faced in managing the school. The governing body is able to question and challenge. A good working relationship is essential as a real critical friendship is only achieved where there is trust and mutual respect.

Accountability

The school is a business and its stakeholders are the learners. The IAB has a professional attitude and uses its collective skills to benefit the learners. It gathers views, ask questions and decides what is best for the school and the children. The IAB is answerable to the parents and the wider community.

How to contact the IAB

Email: hholly@brockhampton.hereford.sch.uk

Members of Interim Academy Board

- **Sally Mulcahy Chair of IAB and Parent Governor**
- **Helen Holly Vice Chair of IAB and Safe Guarding Governor**
 - **Steve Pinches Community Governor**
 - **Keeley Evans Parent Governor**
 - **Jo Preston SEND Governor**
 - **Sheila Wilson Community Governor**
 - **Naomi Mansell Elected Staff Governor**
 - **Laura Jones Staff Associate Governor**
- **Matthew Mander – Head Teacher at Brockhampton**
 - **Denise Ward Clerk to Governors**